



# ROCHEL (RHINE) SEGALL

## GRAPHIC DESIGNER/ ADMINISTRATIVE ASSISTANT

### DESIGN SKILLS

#### ILLUSTRATOR

#### PHOTOSHOP

#### INDESIGN

#### MICROSOFT OFFICE

#### PORTRAIT PHOTOGRAPHY

### CONTACT

PHONE 301.802.5661

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WEBSITE [RRHINE2.WIXSITE.COM/PORTFOLIO](http://RRHINE2.WIXSITE.COM/PORTFOLIO)

### VOLUNTEER WORK

YAD YEHUDA OF GREATER WASHINGTON

SOUTHEAST HEBREW CONGREGATION

YESHIVA OF GREATER WASHINGTON

BIKUR CHOLIM

CARE-MEDIATION.COM

BNOS YISROEL OF BALTIMORE

ELITE & RISE

AGUDATH ISRAEL OF AMERICA

WITS-MAALOT

### WORK EXPERIENCE

SEPTEMBER 2021- NOVEMBER 2021

ADMINISTRATIVE ASSISTANT

Bais Brocho Karlin Stolin, Lakewood, NJ

Performed administrative tasks including but not limited to intake of applications for the coming school year, placing orders for teachers, answering phone calls, interacting with the parent body, as well as design curriculum and promotional items for the school's extra curricular activities, and weekly/ monthly newsletters.

2016-CURRENT

GRAPHIC DESIGNER

TEACH613, Silver Spring, MD

Design marketing campaigns and projects, including updating their website, creating educational booklets, and developing creative promotional items.

MAY 2021-AUGUST 2021

ADMINISTRATIVE ASSISTANT

Chabad/ Camp Gan Israel, Silver Spring, MD

Perform administrative tasks including using CRM and Ultra Camp software, placing orders for teachers, answering phone calls, interfacing with the parent body, as well as design programs and promotional items for Chabad's school, shul or camp.

SEPTEMBER 2020- AUGUST 2021

REMOTE LEARNING SUPERVISOR/ ADMINISTRATIVE ASSISTANT

Yeshiva of Greater Washington, Silver Spring, MD

Troubleshoot technology difficulties as teachers and students connect to remote learning, while monitoring the students in the physical class room. Administrative assistant to high school principal; interface with staff and students, while completing front desk responsibilities.

DECEMBER 2020-FEBRUARY 2021

GRAPHIC DESIGN INTERN Agudath Israel of America, New York, NY

Design daily email announcement blasts, as well as, social media posts, weekly newsletters, flyers, and brochures on timely topics. Collaborate with other graphic designers to enhance the work flow of the organization.

JUNE-AUGUST 2020

GRAPHIC DESIGNER

Rush King Promotions

FALL 2019

TEACHER EXTRA-CURRICULAR PHOTOGRAPHY

Bnos Yisroel of Baltimore, Baltimore, MD

### EDUCATION

2017-2020

BACHELOR'S JUDAIC STUDIES/ GRAPHIC DESIGN

WITS- Maalot/ Gratz College, Philadelphia, PA

• Class President of 2020

2017-AUGUST 2020

CERTIFICATE OF PHOTOGRAPHY

Shmuel Diamond Photography Course, Jerusalem, Israel